



Developing Skills & Behavioral (Self-Management) & Capacity of Managers

| Date | Venues | (\$)Fees | Book your seat |
|---------------------|--------------|----------|------------------------------|
| 15 Dec -19 Dec 2024 | Kuala Lumpur | 3300 | Register Now |

Course overview

Participants attending this programme will develop their understanding of the skills and management behaviors required by the supervisor manager.

Course objective

- Develop an understanding of different approaches to management, including leadership styles
- Learn how to performance manage teams and individuals
- Understand how to manage and develop teams
- Review time management and prioritization techniques
- Plan your own continuous professional development

Who should attend?

This course is designed for supervisors and team leaders or those aspiring to these positions


Course outline


- Programme introduction and objectives
- The Role of the Supervisor
- Establishing the difference between management and leadership
- Understanding the performance management cycle
- Identifying your role within the team or group
- Identifying those issues which steal your time.

Training methodology

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Games & Role plays

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