

# Developing Skills & Behavioral (Self-Management) & Capacity of Managers

Date	Venues	(\$)Fees	Book your seat
18 Feb -22 Feb 2024	Cairo	2900	Register Now

## **Course overview**

Participants attending this programme will develop their understanding of the skills and management behaviors required by the supervisor manager.

#### **Course objective**

- · Develop an understanding of different approaches to management, including leadership styles
- · Learn how to performance manage teams and individuals
- Understand how to manage and develop teams
- Review time management and prioritization techniques
- Plan your own continuous professional development

#### Who should attend?

This course is designed for supervisors and team leaders or those aspiring to these positions

## **Course outline**

- · Programme introduction and objectives
- The Role of the Supervisor
- Establishing the difference between management and leadership
- Understanding the performance management cycle
- Identifying your role within the team or group
- Identifying those issues which steal your time.

# Training methodology

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Games & Role plays

00201126467555

info@bptcenter.com

www.bptcenter.com