



Facilities Management

Date	Venues	(\$)Fees	Book your seat
31 Mar -04 Apr 2024	Kuala Lumpur	3300	Register Now

Course Overview

The course prepares Facilities Managers to manage the operation of the Facilities Management Unit as a whole.

Course Objective

- Develop a facilities management plan
- Manage physical financial resources
- Manage projects and contracts
- Manage staff
- Evaluate and monitor performance
- Develop self and others
- Contribute to the strategic asset management process

Who Should Attend?

This course is designed for professionals to acquire the requisite skills for effective facilities management which provides a coordinated, comprehensive, preventive maintenance and repair services for qualitative service delivery for all departmental facilities within an organization

Course Outline


- Facilities Management Planning
- Facilities Management
- Risk Management
- Financial Planning and Management
- Procurement and Contract Management
- Project Management
- Management and Leadership
- Performance Management and Assessment

Training Methodology

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Simulation

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