

# **Facilities Management**

Date Venues (\$)Fees Book your seat

17 Mar -21 Mar 2024 Istanbul 3300 Register Now

#### Course Overview

The course prepares Facilities Managers to manage the operation of the Facilities Management Unit as a whole.

## Course Objective

- Develop a facilities management plan
- · Manage physical financial resources
- · Manage projects and contracts
- Manage staff
- Evaluate and monitor performance
- Develop self and others
- · Contribute to the strategic asset management process

#### Who Should Attend?

This course is designed for professionals toacquire the requisite skills for effectivefacilities management which provides accordinated, comprehensive, preventivemaintenance and repair services forqualitative service delivery for all departmental facilities within an organization

#### Course Outline

- · Facilities Management Planning
- Facilities Management
- Risk Management
- · Financial Planning and Management
- Procurement and Contract Management
- Project Management
- · Management and Leadership
- · Performance Management and Assessment

### Training Methodology

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Simulation

